

<b><u>BOLSOVER DISTRICT COUNCIL</u></b>	
<b><u>SCRUTINY PROJECT MANAGEMENT</u></b>	
<b><u>REVIEW SCOPE</u></b>	
<b><u>NAME OF COMMITTEE:</u></b> Growth Scrutiny Committee	<b><u>SCRUTINY OFFICER:</u></b> Claire Millington
<b>SUBJECT TO BE REVIEWED</b>	Income Generation
<b>REASON(S) FOR THE REVIEW</b>	To identify additional ways to reduce the impact of the loss of the Revenue Support Grant in addition to work that has already been achieved.
<b>IDENTIFY APPROPRIATE CORPORATE PLAN AIMS, PRIORITIES AND TARGETS</b>	<b>CORPORATE PLAN AIM</b> – Unlocking our Growth potential <b>PRIORITY</b> –
<b>DIRECTOR</b>	Dan Swaine – Chief Executive Officer
<b>AIMS AND OBJECTIVES OF REVIEW</b>	<b><i>Aim:</i></b> To identify ways to generate income/revenue. <b><i>Objectives:</i></b> <ul style="list-style-type: none"> <li>• <b><i>to consider what has already been done to generate income</i></b></li> <li>• <b><i>to consider what other authorities have done to generate income</i></b></li> <li>• <b><i>to make recommendations on ways for the authority to generate income</i></b></li> </ul>
<b>KEY ISSUES</b>	<ul style="list-style-type: none"> <li>• Potential ways to generate income</li> <li>• Does the Council have a policy on trading/charging that is aligned to Council strategy and a delivery plan?</li> <li>• Does the authority have staff with relevant skills and professional development to lead?</li> <li>• How is the move to greater commercialism impacting on the current/future workforce of the council and what training and development may be needed?</li> </ul>

	<ul style="list-style-type: none"> <li>• Sustainable or one off? What are the options</li> <li>• Risk management – how to protect council interests but use opportunities (what is considered acceptable in terms of level of risk/reward?)</li> <li>• What does the authority have available?</li> <li>• Working collaboratively, could the authority invest across other authorities to pool investment and share risks?</li> </ul>
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TIMESCALE	ESTIMATED	REVISED	ACTUAL
Commencement	September 2017		
Interim Report/ Recommendations			
Finish			
Report			

<b>METHOD(S) OF REVIEW:</b>	<ul style="list-style-type: none"> <li>• Questioning</li> <li>• Interview</li> <li>• Research</li> </ul>
<b>IMPLICATIONS:</b> (legislative, regulatory, etc)	<ul style="list-style-type: none"> <li>• The Local Authorities (Goods and Services) Act 1970</li> <li>• Public Contracts Regulations 2006 (EU Procurement Issues)</li> </ul>
<b>DOCUMENTARY EVIDENCE:</b> Internal/External)	<ul style="list-style-type: none"> <li>• <b>Enterprising Councils</b> getting the most from trading and charging (2012 edition) <a href="http://www.local.gov.uk/sites/default/files/documents/enterprising-councils-dc3.pdf">http://www.local.gov.uk/sites/default/files/documents/enterprising-councils-dc3.pdf</a></li> <li>• Emerging Council Innovation <a href="https://www.google.com/url?q=https://www.local.gov.uk/sites/default/files/documents/c9e.pdf&amp;sa=U&amp;ved=0ahUKEwjYqtPSwb3UAhVMs48KHZqXAusQFggEMAA&amp;cli=cse&amp;usq=AFQjCNHOvnh5rw72B0A0BTjH5qSkZYA_Q">https://www.google.com/url?q=https://www.local.gov.uk/sites/default/files/documents/c9e.pdf&amp;sa=U&amp;ved=0ahUKEwjYqtPSwb3UAhVMs48KHZqXAusQFggEMAA&amp;cli=cse&amp;usq=AFQjCNHOvnh5rw72B0A0BTjH5qSkZYA_Q</a></li> <li>• Article – Council’s commercial ambitions outstrip expertise <a href="http://www.publicfinance.co.uk/news/2016/07/councils-commercial-ambitions-out">http://www.publicfinance.co.uk/news/2016/07/councils-commercial-ambitions-out</a></li> <li>• Article – Councils go commercial: authorities seek independence by making profit <a href="https://www.theguardian.com/local-government-network/2011/nov/03/councils-co">https://www.theguardian.com/local-government-network/2011/nov/03/councils-co</a></li> <li>• Commercial Councils: The rise of entrepreneurialism in Local Government</li> </ul>

	<a href="http://www.localis.org.uk/research/commercial-councils-the-rise-of-entrepreneuris">http://www.localis.org.uk/research/commercial-councils-the-rise-of-entrepreneuris</a> <ul style="list-style-type: none"> <li>• MJ Local Government Achievement Awards 2014 – Workforce Transformation</li> </ul> <a href="https://www.local.gov.uk/sites/default/files/documents/nottingham-city-council-w-33f.pdf">https://www.local.gov.uk/sites/default/files/documents/nottingham-city-council-w-33f.pdf</a>
<b>STAKEHOLDERS</b>	<b>RELEVANT PORTFOLIO HOLDER MUST BE INVOLVED IN THE REVIEW</b> <ul style="list-style-type: none"> <li>• Dan Swaine – CEO</li> <li>• Councillor Anne Syrett - Leader</li> <li>• Joint Assistant Directors</li> <li>• Portfolio Holders</li> <li>• Senior Managers/Heads of Service</li> </ul>
<b>CONSULTATION/ RESEARCH:</b>	
<b>SITE VISITS</b>	<ul style="list-style-type: none"> <li>• Review will consider best practice from other authorities which might also include site visits.</li> </ul>
<b><u>SCRUTINY REVIEW OUTCOMES</u></b>	
<b>CONCLUSIONS:</b>	
<b>RECOMMENDATIONS:</b>	
<b>DRAFT REPORT SENT TO DIRECTOR &amp; ANY RELEVANT OFFICERS FOR COMMENT:</b>	
<b>DRAFT REPORT CONSIDERED BY PORTFOLIO HOLDER:</b>	
<b>SIGNED OFF BY COMMITTEE/CHAIR:</b>	
<b>SIGNED OFF BY SCRUTINY MANAGEMENT BOARD:</b>	
<b>REVIEW OF PROCESS/COMMENTS:</b>	

<b>EXECUTIVE CONSIDERED:</b>	
<b>OUTCOME:</b>	
<b>FOLLOW UP:</b>	
<b>DATE:</b>	